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Social Adult Day Services (SADS):
Implementation of New Social Adult Day Services Self-Certification Process
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The Department of Health (the Department), in conjunction with the Office of the Medicaid Inspector General (OMIG) and the New York State Office for the Aging (NYSOFA) has established a new Self-Certification process for Social Adult Day Care (SADC) programs (also known as Social Adult Day Services – SADS). DOH policy 15.01 (a), _Implementation of New Social Adult Day Care Certification Process – UPDATE_, is attached.

SADC/SADS programs have **until June 30** to complete the Self-Certification. A Self-Certification must be completed for **each** SADC/SADS program site. Completion of the Self-Certification will attest to a SADC/SADS program's compliance with Title 9 NYCRR section 6654.20.

Information regarding this process is provided in two webinars. Both will be archived and available.

SADS	Webinar Details
Self-Certification Webinar	Available at http://www.health.ny.gov/health_care/medicaid/redesign/mrt_90.htm
Specific Instruction on Self-Certification Process and Self-Monitoring Tools	Available Friday, May 29, 5:00 p.m. http://www.aging.ny.gov/SADS/Index.cfm

How to Complete the Self-Certification Process for Your SADS

- Annual Self-Monitoring Process should be Completed Prior to Self-Certification: NYSOFA has provided technical assistance materials to assist SADC/SADS programs in the annual self-monitoring process.
    - A SADC/SADS Self-Monitoring Guide, tool and worksheets can be accessed at the top of the online certification page located at www.omig.ny.gov/sadc-certification, or
    - You may also directly access them at http://www.aging.ny.gov/SADS/Index.cfm.

    This Annual Self-Monitoring and Self- Certification Process does not negate the requirement of the SADS programs funded by NYSOFA and the AAAs to be subject to an on-site monitoring and/or annual evaluation visit by either NYSOFA or the AAA.

- SADC Program Online Certification Page: Once you have completed the Self-Monitoring Process, go to OMIG's website to begin the Self-Certification process. From OMIG's home page select the "Compliance" button and chose "SADC Certification" from the dropdown menu.
    - To access the page directly go to www.omig.ny.gov/sadc-certification

- The Annual Self-Monitoring Tool and worksheets that are completed should be maintained on file for review by both the AAA and NYSOFA.

- After Self-Certification is completed and submitted electronically, a confirmation page will appear indicating in red letters if the submission was successful or not. This confirmation should be saved and kept as proof of completion.

- OMIG has created a specific inbox for all questions related to the SADC program Self-Certification. The email address is SADCCertification@omig.ny.gov.