

NEW YORK STATE OFFICE FOR THE AGING

2 Empire State Plaza, Albany, NY 12223-1251

Andrew M. Cuomo, Governor

Corinda Crossdale, Director

An Equal Opportunity Employer

PROGRAM INSTRUCTION

Number: 15-PI-09

Supersedes: 14-PI-06

Expiration Date

DATE: June 1, 2015

TO: Area Agency on Aging Directors

**SUBJECT: 2015 Senior Farmers Market Nutrition Program (SFMNP)
Information and Instructions**

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RESPONSE DUE DATE: August 20, 2015 for undistributed coupon booklets.
Instructions for return are included in the text of this Program Instruction.

PURPOSE: The purpose of this Program Instruction is to:

- Provide information for your agency's participation in the 2015 Senior Farmers Market Nutrition Program (SFMNP);
- Disseminate the final 2015 SFMNP check booklet allocation schedule;
- Provide an internet address to the statewide list of SFMNP authorized farmers markets and contact persons; and
- Disseminate 2015 administrative instructions covering the following subjects:
 - Check inventory and handling;
 - Check distribution eligibility and targeting criteria;
 - Procedures for check issuance to eligible recipients, and reporting this issuance;
 - Instructing recipients in the use of the checks;
 - Nutrition education for the SFMNP; and
 - Handling problems or complaints relating to the SFMNP.

Highlights for this year

- Check value and color – the value of each check remains \$4.00 and each booklet of checks contains 5 checks.
- Check color for this program year will be blue.
- Income Guidelines have increased slightly for 2015: (see Attachment A)
- Recipients' receiving SNAP (formerly known as Food Stamp benefits) are no longer automatically eligible for the program and it has been removed from the alternative eligibility criteria.
- Program Outreach – the intent of this program is to economically support local farmers and provide low-income older adults with access to local fresh produce. Because the total program allocation of booklets covers only about one-tenth the total numbers of eligible older adults, it is very important that each area agency make every effort to distribute allocated booklets for the maximum benefit to older adults and the local economy. Please give special consideration to outreach efforts this year.
- Eligibility Clarification – eligibility is determined by two factors, age and income. Eligible recipients must be age 60 or older. Someone who is age-eligible must then meet the income eligibility requirement as listed on the form labeled Attachment A.
- Check Security – Each AAA is required to have controls in place to ensure that all SFMNP check booklets are kept in a locked secure location and that no booklets are left unattended at events or distribution sites.

BACKGROUND: For a historical perspective on the SFMNP, please review 01-IM-04, February 7, 2001.

PROGRAM IMPLEMENTATION: Please share the following instructions with staff responsible for implementation of the SFMNP. New York State Office for the Aging (NYSOFA) program forms (Attachment A) and samples of forms to be sent to the Area Agencies on Aging (AAAs) by the NYS Department of Agriculture and Markets (Attachments B & C) are also included.

AAAs should duplicate NYSOFA form “SFMNP Statement of Eligibility” (Attachment A) since neither NYSOFA nor the Department of Agriculture and Markets will provide multiple printed copies. This document is being provided in English and Spanish. If there is a population with limited English proficiency

(LEP) in your service area, it may be necessary to translate this document into other languages. Language assistance must be made available by the AAA to these individuals as necessary (e.g., telephonic interpretation).

Program Materials

All SFMNP materials have been printed and shipping will be completed by the end of June. These materials include four (4) separate items:

1. Your agency's supply of SFMNP check- booklets for issuance to seniors. This year's checks will be blue.
2. Farmer's market location lists for your region (sent by the Department of Agriculture and Markets).
3. Pocket-folders to contain the checks and market lists when issuing to recipients. The folders contain program information and are printed in English, Spanish, Chinese, Russian, and Creole (sent by the Department of Agriculture and Markets).
4. SFMNP check booklet inventory forms (Certification of Distribution form FMC-1, Attachment B) and SFMNP check issuance registers (Certification of Issuance form FMC-3, Attachment C), (sent by the Department of Agriculture and Markets for use by AAAs).

Program Dates

Checks can be issued by the AAA from July 1 - September 30, 2015 only.

Checks may be used by recipients from July 1 - November 30, 2015 (see below).

Not all markets remain open through November 30. Please encourage recipients to use coupons as soon as possible.

Check Issuance Eligibility and Targeting Criteria

1. Issuance of SFMNP checks should be targeted to older adult **households** (one or more individuals 60+) who are, or affirm that they are, low-income based on one of the following criteria (A or B):

A: Gross monthly income at or below 185% of Federal Poverty Guidelines:

\$1,815/month for a one-person household;

\$2,456/month for a two-person household; or

\$3,098/month for a three-person household.

Income levels increase by \$642/month based on the number of persons in the applicant's household.

These amounts are based on the Special Supplemental Nutrition Program for Woman, Infants and Children (WIC) IEG's for FY 2015, published in the Federal Register on March 31, 2015, at [80 FR 17027].

OR

B: Currently receiving or eligible to receive one of the following benefits: Supplemental Security Income (SSI), public assistance, or Section 8 housing subsidy.

2. Selection of sites for issuance of SFMNP checks should be determined by the AAA in collaboration with appropriate agency partners to increase check distribution to low-income older adults.

Criteria for site selection for the distribution of the checks include the following:

- Sites in communities or neighborhoods with a high proportion of low income older adults;
- Sites in close or reasonable proximity to participating farmers markets; or
- Sites with access to group or public transportation on market days.

Please issue checks in as many communities with farmers markets as possible to increase geographic variability and benefit the most farmers and low-income older adults. Please review the Participating Farmers Market list and note the communities with farmers markets in your county (including new markets). This information is available at the following internet address:

<http://www.agriculture.ny.gov/AP/CommunityFarmersMarkets.asp>

Recommended sites for targeted distribution to low-income older adults include, but are not limited to:

- Congregate nutrition sites in low-income areas,
- Low-income housing complexes, and
- Other sites that can efficiently serve current participants in programs such as SSI, HEAP, public assistance, or Section 8 housing subsidy that qualify older adults for SFMNP participation.

Farmers markets in low-income communities may be used as issuance sites with the approval of the market sponsor or manager. Market sponsor or manager information can be located through the Farmers Market contact list available at:

<http://www.agriculture.ny.gov/AP/CommunityFarmersMarkets.asp>

3. SFMNP check issuance MUST occur to eligible older adults on a FIRST COME FIRST SERVE basis. Farmers Market checks cannot be reserved for “regulars” at congregate nutrition or other sites. Encourage older adults to participate only if they are planning to use the coupons. Keep waiting lists, which is a USDA requirement.

Check Inventory and Handling

1. Each AAA will receive its allocated quantity of SFMNP booklets, packaged in sets of 20, from the NYS Department of Agriculture and Markets’ printer by UPS or other delivery service. In addition, the AAA will receive under separate cover, a corresponding check inventory duplicate-style form labeled FMC-1 – “Certification of Distribution of Farmers Market Checks”. This form contains your AAA SFMNP Site Number. (Attachment B is a sample form).
2. The shipment of SFMNP checks must be accepted and signed for by the AAA director or staff assigned by the AAA director. When the checks are delivered the following procedures should be enacted immediately.

The checks should be reviewed to see if the total amount and check numbers correspond to the Certification of Distribution of Farmers’ Market Check Form(s) FMC-1 sent under separate cover. Check each wrapped package of checks to verify that the full sequence of numbered check booklets has been received and indicate this by checking off the sequences on the FMC-1.

- Each original page of the FMC-1 form must be kept at the distribution site. The copy must be returned to the NYS Department of Agriculture and Markets in the enclosed envelope within two (2) days of receipt of the checks.

If the shipment of SFMNP checks is incomplete or inconsistent in any way with the FMC-1 inventory form(s), AAAs should immediately contact Jonathan Thomson at the New York State Department of Agriculture & Markets at (518) 485-8902, (800) 554-4501, or email Jonathan.Thomson@agriculture.ny.gov Please also notify Lynn Hart of NYSOFA as well at (518) 474-4945, or email Lynn.Hart@aging.ny.gov .

3. The AAA must have a procedure in place for keeping track of where the SFMNP check booklets are being stored and issued. It is recommended that a copy of

the original FMC-1 form – Certification of Distribution of Farmers Market Checks be made and used to track the location and allocation of the checks for issuance.

4. If an AAA distributes SFMNP checks at multiple locations or through other local agencies, a separate record for each location must be kept of when, where, and to whom SFMNP checks have been transferred from the AAA, bearing the signature of both the AAA and local staff persons involved. Each location must then follow all SFMNP issuance and record keeping procedures as the designated agent of the AAA.
5. All SFMNP checks must be stored in a secure, locked location until needed. Checks must NOT be kept on top of desks or other such places. The AAA (and/or any local agency partners) is responsible for ensuring the security of checks that have not yet been issued to participants.
6. When issuing SFMNP checks, the Issuance Certification form (FMC-3) (Attachment C) must be used (see section below). When each FMC-3 has been completed with the check booklet numbers and signatures of individual recipients receiving the booklets, the form must be signed and dated by the issuing officer. The agency must keep one copy of the form and send the original within two days of its completion to the NYS Department of Agriculture and Markets, using the mailing labels included with the package of forms.
7. If SFMNP checks are lost or stolen before issuance, they must be reported as follows:
 - Immediately report the numbers of any lost or stolen SFMNP checks by telephone to Lynn Hart at (518) 474-4945. NYSOFA will notify the Department of Agriculture and Markets. A decision will then be made as to whether the local police should be contacted, if this has not already occurred.
 - Lost or stolen SFMNP check numbers must be noted on the appropriate FMC-3 form by indicating that the checks were "stolen" or "lost". Enter any other pertinent information on the form regarding these checks.
 - Lost or stolen SFMNP checks cannot be replaced.

Check Issuance to Eligible Recipients

1. **Checks may only be issued to eligible older adults between July 1, 2015 and September 30, 2015. Recipients may use the checks until November 30, 2015. (These dates are listed on the face of each check and in the check**

folders that are issued with the checks.) All unissued checks must be returned to the NYS Department of Agriculture and Markets.

2. If you think you will not be able to issue all of your allocated SFMNP check booklets during the program period, contact Jonathan Thomson at the NYS Department of Agriculture and Markets at (800) 554-4501 as soon as possible, but no later than, **August 20, 2015**, so arrangements can be made to reallocate them to meet requests from AAAs that exceeded their 2015 SFMNP allocation. Since check booklets cannot be issued beyond September 30, 2015 it is important to return undistributed booklets as quickly as possible.

Promptly return any SFMNP check booklets you do not expect to issue to the Department of Agriculture and Markets, enclosing an FMC-3 form indicating the SFMNP check booklet number(s) returned. On the FMC-3 form, write “Returned to the NYS Department of Agriculture and Markets” on the “Recipient’s Signature” line. All returned checks must be accounted for on this FMC-3 form.

3. After explaining the program to the interested older adult, show him/her the SFMNP Statement of Eligibility (Attachment A). If he/she indicates that he/she is eligible, the individual must then sign the statement. This statement should be kept on file at the distribution site location for at least 3 years as required by federal regulations for the program.
4. The form also has the participant’s Statement of Rights and Responsibilities and the Race/Ethnicity questions. You may need to help participants read the forms. To complete the questions about Race/Ethnicity, participants:
 - Check either Yes or No for the Hispanic/Latino question and
 - Put a Y (for Yes) or N (for No) for each of the races listed.
5. To complete the Issuance Certification form (FMC-3) (Attachment C):
 - Enter the name of the AAA under “Site Name” and the address of the AAA under “Address” on each of the copies of this form.
 - Enter the five-digit SFMNP site number that has been assigned by the Department of Agriculture and Markets to your AAA or site. **This number can be found on the Certification of Distribution of Farmers Market Check form (FMC-1) directly above the AAA or site address. Be sure to list this number on each copy of this form that you use.**
 - Enter the date the checks are being issued. Only one date may be used on each FMC-3 form -- a new form must be started each day.

- Enter the check booklet number in the first column (the check booklet number is the nine-digit number of the first check in the booklet).
- The recipient must sign in the recipient's signature column when he/she receives checks; and
- The issuing staff member must sign his/her initials in the last column.
- Collection of Race/Ethnicity data: As with other federal benefit programs, collection of this data are used to help oversight agencies determine that benefits are distributed in a fair and equitable way. The Department of Agriculture and Markets has amended the FMC-3 form (Certificate of Issuance) to help capture this data.
- Please note, race and/or ethnicity will not determine eligibility. While participants are not required to disclose race or ethnicity AAAs should attempt to collect this data by asking participants to self-identify. If participants choose not to respond, the interviewer may explain that this information is used to ensure that this program is accessible to all populations.

6. Only ONE check booklet may be issued per eligible household regardless of how many low-income older adults comprise the household.

7. Each SFMNP check booklet is worth \$20 and contains five (5) \$4.00 checks. Recipients **MUST** be issued the entire \$20 benefit. Booklets may **NOT** be subdivided among recipients.
8. SFMNP check booklets should be issued in numerical sequence and the FMC-3 form completed in this sequence at each issuance site (if more than one site is used.)
9. Eligible recipients must (1) personally sign the Statement of Eligibility form (see Attachment A) to receive SFMNP checks, and (2) initial the FMC-3 form (see below). **Checks cannot be mailed to eligible older adults. Proxies may not pick-up and sign for checks.** For older adults, with physical limitations, who are unable to come to an issuance site, the issuance must occur at the home and the recipient must sign for the checks.
10. As SFMNP checks are issued, each FMC-3 form must be signed and dated by the issuing officer at the bottom and sent to the NYS Department of Agriculture and Markets **within two days of completion, even if only one participant is issued checks during that period.** Staff should review the form for accuracy

and completeness before sending it to the NYS Department of Agriculture and Markets, 10B Airline Drive, Albany, NY 12235.

Instructing Seniors in the Use of the Checks

Many older adults may be confused about the rules and limitations placed on using the checks they receive. It is very important then that staff take special care in reviewing the rules with them.

1. When the checks are issued, the issuing officer should explain the purpose of the program (promote increased use of locally grown fresh fruits and vegetables and support local farmers), what a farmers market is (an assembly of individual local farmers – selling what they grow), the nature of the SFMNP checks (a booklet of five (5) \$4.00 checks worth \$20), and the key guidelines for their use (see below). This should be done either on a one to one basis or in a group setting. Staff should emphasize that:
 - SFMNP checks may only be used at authorized multiple vendor farmers markets and farm stands participating in the program and not at grocery stores. <http://www.agriculture.ny.gov/AP/CommunityFarmersMarkets.asp>
 - Checks may only be used to buy locally grown fresh fruits and vegetables from participating farmers -- although other items are also commonly available at the markets. (Farmers will not accept the checks for ineligible items like cider, jams, honey, or baked goods, and recipients should not insist that the checks be accepted for them.)
 - Checks may only be used to buy from fruit or vegetable farmers who display the brightly colored Farmers' Market Nutrition Program sign saying "We Gladly Accept Farmers Market Nutrition Program Checks".
 - Other vendors, such as producers of other food items or non-farmers will not accept the checks and recipients should not insist they do.
 - Checks can be used from July 1, 2015 - November 30, 2015.
 - Individual Farmers Market Checks are worth \$4.00. Farmers will not give change. If a purchase is less than \$4.00, farmers will add additional items of the recipient's choice to make up the difference.
 - Coupons may be redeemed by caregivers/others if recipients are not able to shop in person at the farmers market for produce.

2. In addition to the SFMNP check booklets, each recipient should be issued a SFMNP check pocket folder and a schedule of participating farmers markets in the area. The cover and inside of the pocket folder lists guidelines and additional suggestions for check use – such as “Come early for the best selection.”
3. Once checks are issued to a recipient, the recipient is responsible for them. **Lost checks cannot be replaced.**
4. The Department of Agriculture and Markets will ship a supply of pocket folders and market schedules similar to your agency allocation of check booklets. The location, days and hours of operation of the nearest participating farmer's market(s) should be made available to program participants. If you need more copies of these items, please call or e-mail Jonathan Thomson at 518-485-8902, (800) 554-4501, or email Jonathan.Thomson@agriculture.ny.gov

Coordination with Farmers Market Sponsor or Managers

1. It is strongly recommended that an AAA representative contact the sponsors or managers of farmers markets where SFMNP check redemption is most likely to occur, to discuss program operations. By clarifying the market’s location, facilities, and schedule, as well as identifying the local produce items available at various times you will help maximize the benefits of the program for older adults and farmers. This added information can help AAA staff best explain the program. A visit to the market or a pre-season meeting with the manager will also be helpful.
2. If group transportation can be coordinated with the SFMNP, doing so can help to maximize redemption rates and program impact. If you are able to arrange this, it is particularly important to contact market sponsors and managers to help the market and farmers prepare for a group visit.
3. Farmer’s market sponsors are the organizations that operate farmers markets – including cities and villages, civic and not-for-profit organizations like chambers of commerce, and farmer cooperatives or associations. Market managers are the people responsible for on-site market operations. Market sponsor/manager contact names and telephone numbers are listed on the Department of Agriculture and Markets website given in this instruction.

Nutrition Education for the SFMNP

1. Cornell Cooperative Extension (CCE) may provide SFMNP-relevant nutrition education materials and, if feasible, nutrition education activities at SFMNP check issuance sites and/or participating farmers markets. This is subject to

availability of local funding. It is important that AAAs explore and coordinate the provision of this service with a nutrition educator at the local Cooperative Extension office in order to maximize the educational benefits of this program. Some county-based CCE nutrition educators host pre-season planning meetings regarding the FMNP that include representatives from AAAs, WIC local agencies, and farmer market sponsors or managers.

2. AAA or other agency nutrition staffs are encouraged to provide nutrition education information and activities using materials such as those provided by Cooperative Extension. Information should focus on the benefits of purchasing fresh fruits and vegetables available at the markets, and the proper selection and preparation of fresh produce.

Problems or Complaints Regarding Farmers Markets

The Department of Agriculture and Markets staff visits the farmers markets participating in the SFMNP to check for compliance with program requirements. However, if you become aware of any problems or complaints the following steps should be taken:

1. Interview the recipient who reported the problem to determine the nature of the problem as specifically as possible (date, time, location). If an individual farmer at the farmers market is involved, try to obtain the name of the farm or farmer or location within the market where the problem occurred.
2. If possible, interview other recipients to determine whether there may be similar complaints to see if a pattern exists.
3. Contact the market sponsor or manager to report and resolve the problem. See <http://www.agriculture.ny.gov/AP/CommunityFarmersMarkets.asp>
4. Also report the problem to Lynn Hart, NYSOFA Aging Services Nutrition Consultant (ASNC) by phone: (518) 474-4945 or email: Lynn.Hart@aging.ny.gov State the nature of the problem, the response you received from the market sponsor, and any suggestions you have to avoid the problem from happening again. Please do this whether or not you have resolved the problem yourself.
5. NYSOFA will contact the Department of Agriculture and Markets for their assistance, if necessary. The Department is in close communication with markets and farmers, and will follow up on reports.

Attachments:

2015 Allocation Schedule by County

A: SFMNP Statement of Eligibility Forms (NYSOFA English and Spanish)

B: Sample Certificate of Distribution of Farmers Market Check Forms (FMC-1)

C: Sample Farmers Market Check Program Issuance Certification (FMC-3)

PROGRAMS AFFECTED:

- Title III-B
- Title III-C-1
- Title III-C-2
- Title III-D
- Title III-E
- Title III-F
- CSE
- SNAP
- Energy
- EISEP
- Title V
- HIICAP
- LTCOP
- XX Other: Senior Farmers Market Nutrition Program

CONTACT PERSON:

Lynn Hart, ASNC

TELEPHONE: (518) 474-4945

NEW YORK STATE OFFICE FOR THE AGING
FARMERS MARKET NUTRITION PROGRAM
COUPON BOOK ALLOCATION SCHEDULE SFY 2015-16

15-PI-09

<u>Area Agency</u>	<u>Total SNAP Award</u>	<u>Coupon Book Allocation</u>	<u>Sets of 20 books</u>	<u>Dollar Value</u>
Albany	\$475,664	1,780	89	35,600
Allegany	202,768	760	38	15,200
Broome	263,774	980	49	19,600
Cattaraugus	212,678	800	40	16,000
Cayuga	209,885	780	39	15,600
Chautauqua	255,072	960	48	19,200
Chemung	214,988	800	40	16,000
Chenango	202,811	760	38	15,200
Clinton	205,773	760	38	15,200
Columbia	207,143	780	39	15,600
Cortland	201,475	760	38	15,200
Delaware	204,383	760	38	15,200
Dutchess	264,382	980	49	19,600
Erie	1,097,257	4,100	205	82,000
Essex	201,595	760	38	15,200
Franklin	204,918	760	38	15,200
Fulton	206,847	780	39	15,600
Genesee	203,771	760	38	15,200
Greene	203,172	760	38	15,200
Herkimer	210,423	780	39	15,600
Jefferson	212,930	800	40	16,000
Lewis	140,373	520	26	10,400
Livingston	143,969	540	27	10,800
Madison	203,859	760	38	15,200
Monroe	590,476	2,200	110	44,000
Montgomery	208,028	780	39	15,600
Nassau	1,050,291	2,500	125	50,000
Niagara	267,783	1,000	50	20,000
Oneida	471,065	1,760	88	35,200
Onondaga	500,131	1,880	94	37,600
Ontario	208,031	780	39	15,600
Orange	464,433	1,740	87	34,800
Orleans	199,668	740	37	14,800
Oswego	213,585	800	40	16,000
Otsego	206,202	780	39	15,600
Putnam	143,780	540	27	10,800
Rensselaer	250,562	940	47	18,800
Rockland	258,836	960	48	19,200
St Lawrence	217,578	820	41	16,400
Saratoga	215,833	800	40	16,000
Schenectady	251,524	940	47	18,800
Schoharie	141,268	520	26	10,400
Schuyler	137,893	520	26	10,400
Seneca	141,162	520	26	10,400
Steuben	215,483	800	40	16,000
Suffolk	974,746	3,640	182	72,800
Sullivan	210,011	780	39	15,600
Tioga	142,405	540	27	10,800
Tompkins	203,762	760	38	15,200
Ulster	254,547	960	48	19,200
Warren/Hamilton	205,824	760	38	15,200
Washington	204,145	760	38	15,200
Wayne	208,165	780	39	15,600
Westchester	1,040,546	3,900	195	78,000
Wyoming	142,145	540	27	10,800
Yates	140,137	520	26	10,400
New York City	10,758,592	40,240	2,012	804,800
Seneca Nation	68,711	260	13	5,200
St Regis Mohaw	68,742	260	13	5,200
Total	\$27,126,000	100,000	5,000	\$2,000,000

**SENIOR FARMERS MARKET NUTRITION PROGRAM (SFMNP)
2015 Statement of Eligibility**

- I. **I am:**
- **60 years of age or older; AND**
 - **My monthly income is at or below**
 \$1,815/month for a one-person household,
 \$2,456/month for a two-person household,
 \$3,098/month for a three-person household;
- OR**
- **Currently receiving or eligible to receive SSI, public assistance, or Section 8 housing subsidy;**
- II. **Also, I have not received Farmers Market checks from any other location.**

I have been advised of my rights and obligations under the SFMNP. I certify that the information I have provided for my eligibility determination is correct, to the best of my knowledge. This certification form is being submitted in connection with the receipt of Federal assistance. Program officials may verify information on this form. I understand that intentionally making a false or misleading statement or intentionally misrepresenting, concealing, or withholding facts may result in paying the State agency, in cash, the value of the food benefits improperly issued to me and may subject me to civil or criminal prosecution under State and Federal Law.

Standards for eligibility and participation in the SFMNP are the same for everyone, regardless of race, color, national origin, age, disability, or sex.

I understand that I may appeal any decision made by the local agency regarding my eligibility for the SFMNP.

- III. Please complete the following chart. These answers are optional; this information will not affect your eligibility.
- IV. Free Language Access and Interpretation Services Are Available for Persons with Limited English Proficiency.

Hispanic or Latino?		Enter Y (Yes) or N (No) for each race*				
Yes	No	N	A	B	P	W

*Race/Ethnic Codes: **N** – Native American or Alaskan Native, **A** – Asian, **B** – Black or African American, **P** – Native Hawaiian or Pacific Islander, **W** – White

Signature

Date

**PROGRAMA DE CUPONES DE MERCADO DE AGRICULTORES
Declaración de Elegibilidad Para el año 2015**

I. Certifico que yo:

- **Tengo 60 años de edad o mayor; y**
- **Mis ingresos mensuales están en o debajo**
\$1,815/ mes para una casa de una persona,
\$2,456/ mes para una casa de dos-personas,
\$3,098/ mes para una casa de tres-personas
o
- **Actualmente recibo, o soy elegible para recibir, Seguro Social (SSI), asistencia publica, o domicilio de subsidio de la sección 8(sección 8);**

II. No he recibido cupones de Mercado de agricultores de ningún otro programa.

He sido advertido sobre mis derechos y obligaciones bajo PROGRAMA DE CUPONES DE MERCADO DE AGRICULTORES. Certifico que la información que he proveído para la determinación de mi elegibilidad es correcta, según mi conocimiento. Este formulario de certificación está siendo remitido en conexión con el recibo de asistencia Federal. Oficiales del programa pueden verificar información en este formulario. Entiendo que hacer falsas o engañosas declaraciones intencionalmente, o representar falsamente o encubrir hechos intencionalmente puede resultar en pagarle a la agencia de Estado, en efectivo, el valor de los beneficios alimenticios que fueron impropriamente entregados a mí y puedo ser sometido a prosecución civil o criminal bajo la ley del Estado y Federal.

Estándares para elegibilidad y participación en el PROGRAMA DE CUPONES DE MERCADO DE AGRICULTORES son los mismos para todos, sin importar la raza, color, origen nacional, edad, incapacidad, o sexo. Entiendo que puedo apelar cualquier decisión hecha por la agencia local con respecto a mi elegibilidad para el PROGRAMA DE CUPONES DE MERCADO DE AGRICULTORES.

III. Por favor completa la forma siguiente. Esta información es voluntaria de su parte; sus respuestas no afectarán su habilitación para recibir beneficios.

IV. Los servicios de interpretación y de asistencia lingüística están disponibles sin costo alguno para las personas con habilidades en inglés limitados.

Hispano o Latino?		Indique S (Si) o N (No) para cada código de raza*				
Si	No	N	A	B	P	W

***Códigos de Raza/Etnia: N-** Indígena Norte Americano o Nativo de Alaska, **A-** Asiático, **B-** Negro o Afro-Americano, **P-** Nativo de Hawai o Islas del Pacifico, **W-** Blanco

Firma

Fecha

FMC-1(REV 6/98) NYS DEPARTMENT OF AGRICULTURE AND MARKETS
 10-B AIRLINE DRIVE
 ALBANY, NY 12235

CERTIFICATION OF DISTRIBUTION OF FARMERS MARKET CHECKS
 THIS CERTIFIES THAT THE FOLLOWING CHECK BOOKLETS HAVE BEEN
 RECEIVED FOR DISTRIBUTION TO ELIGIBLE RECIPIENTS AT -

50100
 ALBANY COUNTY OFFICE FOR THE AGING
 6th floor- SFMNP Coordinator
 162 Washington Ave
 ALBANY NY 12207

BOOKLET NUMBER	FIRST CHECK	LAST CHECK	RECEIVED?
19000001	19000001	19000010	__Y__N
19000011	19000011	19000020	__Y__N
19000021	19000021	19000030	__Y__N
19000031	19000031	19000040	__Y__N
19000041	19000041	19000050	__Y__N
19000051	19000051	19000060	__Y__N
19000061	19000061	19000070	__Y__N
19000071	19000071	19000080	__Y__N
19000081	19000081	19000090	__Y__N
19000091	19000091	19000100	__Y__N
19000101	19000101	19000110	__Y__N
19000111	19000111	19000120	__Y__N
19000121	19000121	19000130	__Y__N
19000131	19000131	19000140	__Y__N
19000141	19000141	19000150	__Y__N
19000151	19000151	19000160	__Y__N
19000161	19000161	19000170	__Y__N
19000171	19000171	19000180	__Y__N
19000181	19000181	19000190	__Y__N
19000191	19000191	19000200	__Y__N
19000201	19000201	19000210	__Y__N
19000211	19000211	19000220	__Y__N
19000221	19000221	19000230	__Y__N
19000231	19000231	19000240	__Y__N
19000241	19000241	19000250	__Y__N
19000251	19000251	19000260	__Y__N
19000261	19000261	19000270	__Y__N
19000271	19000271	19000280	__Y__N
19000281	19000281	19000290	__Y__N
19000291	19000291	19000300	__Y__N
19000301	19000301	19000310	__Y__N

Outside of NYC, please send PROMPTLY to the NYS Department of Agriculture and Market, 10B Airline Drive, Albany, NY 12235. In NYC, send to NYC Department for the Aging, 2 Lafayette Street, NY, NY 10007 Attn: SFMNP. If you have questions, please call (518) 457-7076.