

**Application for Funding
Summary Budget for Titles III-B, III-C-1, III-C-2, III-D, III-E**

Period: 1/1/14 to 12/31/14

Title III-B Period (if different than above): to

Original Date Prepared:

Date Revised:

Date Last Saved:

Last Saved By:

Area Agency:

Budget Category	Title III-B Area Plan Admin.	Title III-B Services	Total III-B Budget	Title III-C-1 Area Plan Admin.	Title III-C-1 Services	Total III-C-1 Budget	Title III-C-2 Area Plan Admin.	Title III-C-2 Services	Total III-C-2 Budget	Title III-D Budget	Title III-E Area Plan Admin.	Title III-E Services	Total III-E Budget**
1. PERSONNEL													
Adjustments(a)													
Adjusted Personnel													
2. FRINGE BENEFITS			(b)			(b)			(b)	(b)			(b)
3. EQUIPMENT													
4. TRAVEL													
5. MAINTENANCE & OPERATIONS													
6. OTHER EXPENSES													
7. CONTRACTS													
8. FOOD													
9. TOTAL BUDGET (Lines 1-8)													
10. Less: Anticipated Income													
11. Less: NSIP/ COMMODITY FOOD													
12. NET TOTAL (Line 9 Less Lines 10 & 11)													
13. FEDERAL FUNDS REQUESTED	(c)	(d)		(c)	(d)		(c)	(d)		(d)	(c)	(c)	
14. MATCHING FUNDS													

1A

- (a) Adjustments to Personnel Roster – see Attachment E.
- (b) Composite Fringe Benefit Percentage.
- (c) Federal Funds Requested Cannot Exceed 75% of Net Total, Line 12.
- (d) Federal Funds Requested Cannot Exceed 90% of Net Total, Line 12.

**Title III-E Expenditures for Grandparents & older relatives Caring for Children Activities:
This service is limited to 10% of the Title III-E federal funds and local match plus
income generated by these services. Do not include expenditures for grandparents
or other older relatives caring for individuals with disabilities between 19-59.

**Title III-E Expenditures Budgeted for Supplemental Services:
This service is limited to 20% of the Title III-E federal funds and local match plus
income generated by these services.

Percent of Federal funds budgeted for Area Plan Administration:
(See Guide for Completion for further information)

Amount

Percentage %

Supporting Budget Schedule-- Federal Programs -

Period: 1/1/14 to 12/31/14

Title III-B Period (if different than above): to

Original Date Prepared:

Date Revised:

Date Last Saved:

Last Saved By:

Area Agency:

5. MAINTENANCE & OPERATIONS	Title III-B	Title III-C-1	Title III-C-2	Title III-D	Title III-E
A. Rental Costs from Rent Allocation Schedule					
B. Adjustments to Rental Costs – see Attachment E					
C. Equipment Maintenance					
D. Equipment Costing Less Than \$1,000					
E. Insurance					
F. Photocopying					
G. Postage					
H. Printing					
I. Supplies					
J. Telephone					
K. Other (specify):					
L. Other (specify):					
M. Other (specify):					
Total Maintenance & Operations					
6. OTHER EXPENSES					
A. Audits					
B. Bonding					
C. Conferences, Seminars & Training					
D. Membership & Subscriptions					
E. Minor Alterations & Renovations					
F. Language Access Services *					
G. Other (specify):					
H. Other (specify):					
Total Other Expenses					

1B

* If the AAA does not expect to incur expenses related to the provision of Language Access Services --question 5C in the DEMOGRAPHIC DATA & TARGETING OBJECTIVES section must be completed.

Supporting Budget Schedule -Federal Programs -cont.

Area Agency:

10. ANTICIPATED INCOME	Title III-B	Title III-C-1	Title III-C-2	Title III-D	Title III-E
A. Participant Contributions					
B. Other Income (specify source)					
Total Income (10A+10B)					
13. FEDERAL FUNDS					
A. Carryover *					
B. Base Allocation					
C. Transfer From and (To) III-B **					
D. Transfer From and (To) III-C-1 **					
E. Transfer From and (To) III-C-2 **					
F. Supplement					
Total Federal Funds					
14. MATCHING FUNDS					
Source					
Check if In-Kind					
[]					
[]					
[]					
[]					
[]					
Volunteers as Match					
Total Matching Funds					

1C

* If Carryover exceeds 7.5% of the previous year's total Federal award for Titles III-B, III-C, III-E or 25% for Title III-D a justification must be provided in Attachment D.

** Provide justification for all transfers in Attachment D.

Application for Funding

Original Date Prepared:

Summary Budget for EISEP, CSE, CSI, WIN, CRC and State Transportation Programs

Date Revised:

Date Last Saved:

Last Saved By:

Area Agency:

Budget Category	EISEP Implementation	EISEP Services Activities	Total EISEP Budget	CSE Planning & Implementation	CSE Community Service Project Activities	Total CSE Budget	CSI Administration	CSI Services Costs	Total CSI Budget	WIN Administration	WIN Service Activities	Total WIN Budget	Total CRC Budget	Total State Transportation Budget
1. PERSONNEL														
Adjustments(a)														
Adjusted Personnel														
2. FRINGE BENEFITS			(b)			(b)			(b)			(b)	(b)	(b)
3. EQUIPMENT														(f)
4. TRAVEL														
5. MAINTENANCE & OPERATIONS														
6. OTHER EXPENSES														
7. CONTRACTS														
8. FOOD														
9. TOTAL BUDGET (Lines 1-8)														
10. Less Anticipated Income (Not Used as Local Match)														
11. Less: NSIP/ COMMODITY FOOD														
12. NET TOTAL (Line 9 Less lines 10 & 11)							2A							
13. STATE FUNDS REQUESTED		(c)	(d)	(c)	(d)		(d,e)	(d)	(d)	(e)				
14. MATCHING FUNDS														

2A

- (a) Adjustments to Personnel Roster
- (b) Composite Fringe Benefit Percentage
- (c) 100% State Reimbursement
- (d) 75% State Reimbursement
- (e) Limited to 5% of total state funds (SNAP and CSI programs)
- (f) State Transportation funds may not be utilized to purchase vehicles

EISEP In-Home Services Percentage: (EISEP In -home Services include Personal Care Level I &II & Consumer Directed In-home Services only) _____

EISEP Ancillary Services Percentage: _____
 (Ancillary services include Adult Day Services not provided as non-institutional respite, HDM, Congregate Meals, Nutrition Counseling, Assisted Transportation/Escort, Transportation, In-home Contact and Support not provided as non-institutional respite, Health Promotion, Personal Emergency Response and Other Services)

(See Guide for Completion and the worksheet for additional information.)

Supporting Budget Schedule for the EISEP, CSE, CSI, SNAP, CRC and State Transportation Programs

Original Date Prepared:

Area Agency:

Date Revised:

Date Last Saved: Last Saved By:

5. MAINTENANCE & OPERATIONS	EISEP	CSE	CSI	WIN	CRC	State Transportation
A. Rental Costs from Rent Allocation Schedule						
B. Adjustments to Rental Costs – see Attachment E						
C. Equipment Maintenance						
D. Equipment Costing Less Than \$1,000						
E. Insurance						
F. Photocopying						
G. Postage						
H. Printing						
I. Supplies						
J. Telephone						
K. Other (specify):						
L. Other (specify):						
M. Other (specify):						
Total Maintenance & Operations						
6. OTHER EXPENSES						
A. Audits						
B. Bonding						
C. Conferences, Seminars & Training						
D. Membership & Subscriptions						
E. Minor Alterations & Renovations						
F. Language Access Services *						
G. Other** (specify):						
H. Other** (specify):						
Total Other Expenses						

2B

* If the AAA does not expect to incur expenses related to the provision of Language Access Services --question 5a. in the DEMOGRAPHIC DATA & TARGETING OBJECTIVE Section must be completed.

** Equipment and assistive devices purchased as EISEP Ancillary Services must be included on line 6. F,G or H unless they are purchased as part of a contract.

Supporting Budget Schedule for the EISEP, CSE, CSI, SNAP, CRS and State Transportation Programs cont.

Period: 4/1/14 to 3/31/15

Original Date Prepared:

Date Revised:

Date Last Saved:

Last Saved By:

Area Agency:

10. ANTICIPATED INCOME	EISEP	CSE	CSI	WIN	CRC	State Transportation
A. Cost Sharing						
B. Cost Sharing Transferred from EISEP to CSE						
C. Net Cost Sharing (10A [+ or -] 10B)						
D. Participant Contributions						
E. Other Income (specify source) _____						
F. Contributions Used as Match						
Total Income (10C+10D+10E-10F)						
14. MATCHING FUNDS						
Source						
Check if In-Kind						
[]						
[]						
[]						
[]						
Volunteers as Match						
Contributions Used as Match						
Total Matching Funds						

2C

**Application for Funding
Summary Budget for HIICAP and Title V**

Area Agency:

Budget Category	HIICAP	Title V			
		Administration	Enrollee Wages and Fringe Benefits	Program/Other Costs	Total
1. PERSONNEL					
Adjustments(a)					
Adjusted Personnel					
2. FRINGE BENEFITS					
	(a)	(a)	(a)		
3. EQUIPMENT					
4. TRAVEL					
5. MAINTENANCE & OPERATIONS					
6. OTHER EXPENSES					
7. CONTRACTS					
8. FOOD					
9. TOTAL BUDGET (Lines 1- 8)					
10. Less Anticipated Income					
11. NET TOTAL (Line 9 less Line 10)					
12. FEDERAL/STATE FUNDS REQUESTED		(b)	(c)		
13. MATCHING FUNDS					(d)

3A

(a) Composite Fringe Benefit Percentage.

(b) Federal share of administration is not to exceed 9.45% of the Federal funds requested.

(c) Federal share of Enrollee wages and Fringe Benefits must be at least 75% of the Federal funds requested.

(d) Federal share cannot exceed 90% of the Total Budget (minimum match 10%).

Supporting Budget Schedule for HIICAP and Title V

Period: 4/1/14 to 3/31/15

Original Date Prepared:

Date Revised:

Date Last Saved:

Last Saved By:

Area Agency:

5. MAINTENANCE & OPERATIONS	HIICAP	Title V
A. Rental Costs from Rent Allocation Schedule		
B. Adjustments to Rental Costs – see Attachment E		
C. Equipment Maintenance		
D. Equipment Costing Less Than \$1,000		
E. Insurance		
F. Photocopying		
G. Postage		
H. Printing		
I. Supplies		
J. Telephone		
K. Other (specify):		
L. Other (specify):		
M. Other (specify):		
Total Maintenance & Operations		
6. OTHER EXPENSES		
A. Audits		
B. Bonding		
C. Conferences, Seminars & Training		
D. Membership & Subscriptions		
E. Minor Alterations & Renovations		
F. Language Access Services *		
G. Other (specify):		
H. Other (specify):		
Total Other Expenses		

3B

* If the AAA does not expect to incur expenses related to the provision of Language Access Services --question 5a in the DEMOGRAPHIC DATA & TARGETING OBJECTIVES Section must be completed.

Supporting Budget Schedule for HIICAP and Title V cont

Period: 4/1/14 to 3/31/15

Original Date Prepared:

Date Revised:

Date Last Saved:

Last Saved By:

Area Agency:

10. ANTICIPATED INCOME	HIICAP	Title V
A. Participant Contributions		
B. Other Income (specify source)		
Total Income (10A+10B)		
13. STATE OR FEDERAL FUNDS		
A. Carryover		
B. Base Allocation		
C. Supplement		
Total State or Federal Funds		
14. MATCHING FUNDS		
Source		
Check if In-Kind		
[]		
[]		
[]		
[]		

3C

