

**NEW YORK STATE OFFICE FOR THE AGING**

2 Empire State Plaza, Albany, NY 12223-1251

Andrew M. Cuomo, Governor

Greg Olsen, Acting Director

An Equal Opportunity Employer

**PROGRAM INSTRUCTION**

**Number 11-PI-07**

**Supersedes 10-PI-10**

**Expiration Date**

**DATE:** July 1, 2011

**TO:** Area Agency on Aging Directors

**SUBJECT: 2011 Senior Farmers Market Nutrition Program (SFMNP)  
Information and Instructions**

.....  
**RESPONSE DUE DATE: August 19, 2011** for undistributed coupon booklets.  
Instructions for return are included in the text of this Program Instruction.

**PURPOSE:** The purpose of this Program Instruction is to:

- Provide information for your agency's participation in the 2011 Senior Farmers Market Nutrition Program (SFMNP);
- Disseminate the final 2011 SFMNP check booklet allocation schedule;
- Provide an internet address to the statewide list of SFMNP authorized farmers markets and contact persons; and
- Disseminate 2011 administrative instructions covering the following subjects:
  - Check inventory and handling;
  - Check distribution eligibility and targeting criteria;
  - Procedures for check issuance to seniors, and reporting this issuance;
  - Instructing seniors in the use of the checks;
  - Nutrition education for the SFMNP; and
  - Handling problems or complaints relating to the SFMNP.

## **Highlights for this year**

- Check value – the value of each check remains \$4.00 and each booklet of checks should have 5 checks, not ten. We are continuing with a higher face value per check because it has allowed the program to lower administrative costs especially bank redemption charges per check and printing costs.
- Income Guidelines for 2011: (see Attachment A)
- Recipients' receiving Food Stamp benefits are no longer automatically eligible for the program and it has been removed from the alternative eligibility criteria.
- Program Outreach – the intent of this program is to economically support local farmers and provide low-income seniors with access to local fresh produce. However, the total program allocation covers about one-tenth the total number of eligible seniors. In face of a slow recovery from the recent downturn, it is very important that each area agency make every effort to distribute allocated booklets for the maximum benefit to seniors and the local economy. Please give special consideration to outreach efforts this year.
- Eligibility Clarification – eligibility is determined by two factors, age and income. Eligible recipients must be age 60 or older. Someone who is age-eligible must then meet the income eligibility requirement. There are two separate ways to meet the income requirement. They do not need to meet both income methods.

**BACKGROUND:** For a historical perspective on the SFMNP, please review 01-IM-04, February 7, 2001.

**PROGRAM IMPLEMENTATION:** Please share the following instructions with persons responsible for implementation of the SFMNP. New York State Office for the Aging program forms (Attachment A) and samples of forms to be sent to AAAs by the NYS Department of Agriculture and Markets (Attachments B & C) are also included.

**AAAs should duplicate NYSOFA form “SFMNP Statement of Eligibility” (Attachment A) since neither NYSOFA nor the Department of Agriculture and Markets will provide multiple printed copies.**

Other pertinent information in this Program Instruction includes:  
An internet address for you to access a statewide list of SFMNP authorized farmers markets and contact persons.

<http://www.agmkt.state.ny.us/AP/CommunityFarmersMarkets.asp>

## **Program Materials**

All SFMNP materials have been printed and shipping will be completed by mid- July. These materials include five (5) separate items:

1. Your agency's supply of SFMNP check booklets for issuance to seniors. This year's checks will be rust brown.
2. Farmers market location lists for your region (sent by the Department of Agriculture and Markets).
3. Pocket-folders to contain the checks and market lists when issuing to seniors. The folders contain program information and are printed in English, Spanish, Chinese, Russian, and Creole (sent by the Department of Agriculture and Markets).
4. SFMNP check booklet inventory forms (Certification of Distribution form FMC-1) and SFMNP check issuance registers (Certification of Issuance form FMC-3), (sent by the Department of Agriculture and Markets for use by AAAs).
5. SFMNP site posters will be sent to AAAs for informational display in the office, at meal sites and/or community focal points for seniors.

## **Program dates**

Checks can be issued only from July 1 through September 30, 2011. Checks may be used by seniors from July 1 – November 15, 2011 (see below). Not all markets remain open through November 15. Please encourage participants to use coupons as soon as possible.

## **Check Issuance Eligibility and Targeting Criteria**

1. Issuance of SFMNP checks should be targeted to senior **households** (one or more individuals 60+) who are, or affirm that they are, low-income based on one or more of the following criteria:
  - A. Gross monthly income at or below 185% of Federal Poverty Guidelines:
    - \$1,678.00/month for a one-person household;
    - \$2,267.00/month for a two-person household; or
    - \$2,856.00/month for a 3-person household.

Income levels increase by \$588/month (base is \$1,678.00) based on the number of persons in the applicant's household.

These figures are based on the Federal Poverty Guidelines published in the Federal Register in January 20, 2011, also (NYSOFA Issuance11-PI-02).

**OR**

- B. Currently receiving or eligible to receive one of the following benefits:  
SSI, public assistance, or Section 8 housing subsidy.
2. Selection of sites for issuance of SFMNP checks should be determined by the AAA in collaboration with appropriate agency partners to increase check distribution to low-income seniors.

Criteria for site selection for the distribution of the checks include the following:

- Sites in communities or neighborhoods with a high proportion of low income seniors;
- Sites in close or reasonable proximity to participating farmers markets; or
- Sites with access to group or public transportation on market days.

Please issue checks in as many communities with farmers markets as possible to increase geographic variability and benefit the most farmers and low-income seniors. Please review the Participating Farmers Market list and note the communities with farmers markets in your county (including new markets). This information is available at the following internet address:

<http://www.agmkt.state.ny.us/AP/CommunityFarmersMarkets.asp>

Recommended sites for targeted distribution to low-income seniors include, but are not limited to:

- Congregate nutrition sites in low-income areas,
- Low-income housing complexes, and
- Other sites that can efficiently serve current participants in programs such as SSI, food stamps, HEAP (Tier I), public assistance, or Section 8 housing subsidy that qualify seniors for SFMNP participation.

Farmers markets in low-income communities may be used as issuance sites with the approval of the market sponsor or manager. Market sponsor or manager information can be located through the Farmers Market contact list available at:

<http://www.agmkt.state.ny.us/AP/CommunityFarmersMarkets.asp>

3. SFMNP check issuance MUST occur to eligible seniors on a FIRST COME FIRST SERVE basis. Farmers Market checks cannot be reserved for “regulars” at congregate nutrition or other sites. Encourage seniors to participate only if they are planning to use the coupons. Keep waiting lists, which is a USDA requirement.

### **Check Inventory and Handling**

1. Each AAA will receive its allocated quantity of SFMNP booklets, packaged in sets of 20, from the NYS Department of Agriculture and Markets’ printer by UPS or other delivery service. In addition, the AAA will receive under separate cover a corresponding check inventory form (FMC-1 – “Certification of Distribution of Farmers Market Checks”) (duplicate-type form) (see Attachment B sample form).
2. The shipment of SFMNP checks must be accepted and signed for by the AAA director or staff assigned by the AAA director. When the checks are delivered the following procedures should be enacted immediately.

The checks should be reviewed to see if the total amount and check numbers correspond to the Certification of Distribution of Farmers’ Market Check Form(s) FMC-1 sent under separate cover. Check each wrapped package of checks to verify that the full sequence of numbered check booklets has been received and indicate this by checking off the sequences on the FMC-1.

- Each original page of the FMC-1 form must be kept at the distribution site. The copy must be returned to the NYS Department of Agriculture and Markets in the enclosed envelope within two (2) days of receipt of the checks.
  - If the shipment of SFMNP checks is incomplete or inconsistent in any way with the FMC-1 inventory form(s), AAAs should immediately contact Jonathan Thomson at the Department of Agriculture & Markets at (800) 554-4501 or e-mail [jonathan.thomson@agmkt.state.ny.us](mailto:jonathan.thomson@agmkt.state.ny.us). Please notify NYSOFA as well.
3. The AAA must have a procedure in place for keeping track of where the SFMNP check booklets are being stored and issued. It is recommended that a copy of the original FMC-1 form – Certification of Distribution of Farmers Market Checks be made and used to track the location and allocation of the checks for issuance.
  4. If an AAA distributes SFMNP checks at multiple locations or through other local agencies, a separate record for each location must be kept of when, where, and to whom SFMNP checks have been transferred from the AAA, bearing the signature of both the AAA and local staff persons involved. Each location must then follow all SFMNP issuance and record keeping procedures as the designated agent of the AAA.

5. All SFMNP checks must be stored in a secure, locked location until needed. Checks must NOT be kept on top of desks or other such places. The AAA (and/or any local agency partners) is responsible for ensuring the security of checks that have not yet been issued to participants.
6. When issuing SFMNP checks, the Issuance Certification form (FMC-3) (Attachment C) must be used (see section below). When each FMC-3 has been completed with the check booklet numbers and signatures of individual seniors receiving the booklets, the form must be signed and dated by the issuing officer. The agency must keep one copy of the form and send the original within two days of its completion to the NYS Department of Agriculture and Markets, using the mailing labels included with the package of forms.
7. If SFMNP checks are lost or stolen before issuance, they must be reported as follows:
  - Immediately report the numbers of any lost or stolen SFMNP checks by telephone to LaVerne Gibson at (518) 486-2720. NYSOFA will notify the Department of Agriculture and Markets. A decision will then be made as to whether the local police should be contacted, if this has not already occurred.
  - Lost or stolen SFMNP check numbers must be noted on the appropriate FMC-3 form by indicating that the checks were "stolen" or "lost". Enter any other pertinent information on the form regarding these checks.
  - Lost or stolen SFMNP checks cannot be replaced.

### **Check Issuance to Seniors**

1. **Checks may only be issued to eligible seniors between July 1, 2011 and September 30, 2011. Participants may use the checks until November 15, 2011. (These dates are listed on the face of each check and in the check folders that are issued with the checks.) All unissued checks must be returned to the NYS Department of Agriculture and Markets.**
2. If you think you will not be able to issue all of your allocated SFMNP check booklets during the program period, contact Jonathan Thomson at the NYS Department of Agriculture and Markets at (800) 554-4501 as soon as possible, preferably by August 19, 2011, so arrangements can be made to reallocate them to meet requests from AAAs that exceeded their 2011 SFMNP allocation. Since check booklets cannot be issued beyond September 30, 2011 it is important to return undistributed booklets quickly.

**Promptly return any SFMNP check booklets you do not expect to issue, preferably by August 19, 2011,** to the Department of Agriculture and Markets, enclosing an FMC-3 form indicating the SFMNP check booklet number(s) returned. On the FMC-3 form, write "Returned to the NYS Department of Agriculture and Markets" on the "Recipient's Signature" line. All returned checks must be accounted for on this FMC-3 form.

3. After explaining the program to the interested older person, show him/her the SFMNP Statement of Eligibility (Attachment A). If he/she indicates that he/she is eligible, the individual must then sign the statement. This statement should be kept on file at the distribution site location.
4. The form also has the participant's Statement of Rights and Responsibilities and the Race/Ethnicity questions. You may need to help participants read the forms. To complete the questions about Race/Ethnicity, participants:
  - Check either Yes or No for the Hispanic/Latino question and
  - Put a Y (for Yes) or N (for No) for each of the races listed.
5. To complete the Issuance Certification form (FMC-3) (Attachment C):
  - Enter the name and address of the AAA under "organization" and the name and address where the SFMNP checks are being issued under "place".
  - For "No." enter the five-digit SFMNP program number that has been assigned by the Department of Agriculture and Markets to your AAA or site. **This number can be found on the Certification of Distribution of Farmers Market Check form (FMC-1) directly above the AAA or site address.**
  - Enter the date the checks are being issued. Only one date may be used on each FMC-3 form -- a new form must be started each day.
  - Enter the check booklet number in the first column (the check booklet number is the nine-digit number of the first check in the booklet).
  - The recipient must sign in the recipient's signature column when he/she receives checks; and
  - The issuing staff member must sign his/her initials in the last column.
  - Collection of Race/Ethnicity data: As with other federal benefit programs, collection of these data are used to help oversight agencies determine

that benefits are distributed in a fair and equitable way. The Department of Agriculture and Markets has amended the FMC-3 form (Certificate of Issuance) to help capture these data.

- Please note, race and/or ethnicity will not determine eligibility. While participants are not required to disclose race or ethnicity AAAs should attempt to collect this data. If participants choose not to respond, the interviewer may indicate a response from their observation.

**6. Only ONE check booklet may be issued per senior household regardless of how many low-income seniors comprise the household.**

7. Each SFMNP check booklet is worth \$20 and contains five (5) \$4.00 checks. Seniors **MUST** be issued the entire \$20 benefit. Booklets may **NOT** be subdivided among recipients to permit more seniors to participate in the program.
8. SFMNP check booklets should be issued in numerical sequence and the FMC-3 form completed in this sequence at each issuance site (if more than one site is used.)
9. Eligible recipients must (1) personally sign the Statement of Eligibility form (see Attachment A) to receive SFMNP checks, and (2) initial the FMC-3 form (see below). **Checks cannot be mailed to eligible seniors. Proxies may not pick-up and sign for checks.** For seniors, with physical limitations, who are unable to come to an issuance site, the issuance must occur at the home and the senior must sign for the checks.
10. As SFMNP checks are issued, each FMC-3 form must be signed and dated by the issuing officer at the bottom and sent to the NYS Department of Agriculture and Markets **within two days of completion, even if only one participant is issued checks during that period.** Staff should review the form for accuracy and completeness before sending it to NYS Department of Agriculture and Markets.

### **Instructing Seniors in the Use of the Checks**

Many seniors may be confused about the rules and limitations placed on using the checks they receive. It is very important then that staff take special care in reviewing the rules with them.

1. When the checks are issued, the issuing officer should explain the purpose of the program (promote increased use of locally grown fresh fruits and vegetables and support local farmers), what a farmers market is (an assembly of individual

local farmers – selling what they grow), the nature of the SFMNP checks (a booklet of five (5) \$4.00 checks worth \$20), and the key guidelines for their use (see below). This should be done either on a one to one basis or in a group setting. Staff should emphasize that:

- SFMNP checks may only be used at authorized multiple vendor farmers markets participating in the program and not at grocery stores or roadside stands. (See

<http://www.agmkt.state.ny.us/AP/CommunityFarmersMarkets.asp>)

- Checks may only be used to buy locally grown fresh fruits and vegetables from participating farmers -- although other items are also commonly available at the markets. (Farmers will not accept the checks for ineligible items like cider, jams, honey, or baked goods, and recipients should not insist that the checks be accepted for them.)
  - Checks may only be used to buy from fruit or vegetable farmers who display the brightly colored Farmers' Market Nutrition Program sign saying "We Gladly Accept Farmers Market Nutrition Program Checks".
  - (Other vendors, such as producers of other food items or non-farmers will not accept the checks and recipients should not insist they do.)
  - Checks can be used from July 1 through November 15.
  - Individual Farmers Market Checks are worth \$4.00. Farmers will not give change. If a purchase is less than \$4.00 or a multiple of \$4.00, farmers will add additional items of the recipient's choice to make up the difference.
2. In addition to the SFMNP check booklets, each recipient should be issued a SFMNP check pocket folder and a schedule of participating farmers markets in the area. The cover and inside of the pocket folder lists guidelines and additional suggestions for check use – such as "Come early for the best selection."
  3. Once checks are issued to a recipient, the recipient is responsible for them. **Lost checks cannot be replaced.**
  4. The Department of Agriculture and Markets will ship a supply of pocket folders and market schedules similar to your agency allocation of check booklets. The Department will provide large SFMNP wall posters, which should be posted at the check distribution sites. The location, days and hours of operation of the nearest participating farmer's market(s) should be written on the posters. If you

need more copies of these posters, please call or e-mail Jonathan Thomson at (800) 554-4501 or [jonathan.thomson@agmkt.state.ny.us](mailto:jonathan.thomson@agmkt.state.ny.us)

### **Coordination with Farmers Market Sponsor or Managers**

1. It is strongly recommended that an AAA representative contact the sponsors or managers of farmers markets where SFMNP check redemption is most likely to occur, to discuss program operations. By clarifying the market's location, facilities, and schedule, as well as identifying the local produce items available at various times you will help maximize the benefits of the program for seniors and farmers. This added information can help AAA staff best explain the program. A visit to the market or a pre-season meeting with the manager will also be helpful.
2. If group transportation can be coordinated with the SFMNP, doing so can help to maximize redemption rates and program impact. If you are able to arrange this, it is particularly important to contact market sponsors and managers to help the market and farmers prepare for a group visit.
3. Farmers market sponsors are the organizations that operate farmers markets – including cities and villages, civic and not-for-profit organizations like chambers of commerce, and farmer cooperatives or associations. Market managers are the people responsible for on-site market operations. Market sponsor/manager contact names and telephone numbers are listed on the Department of Agriculture and Markets website given in this instruction.

### **Nutrition Education for the SFMNP**

1. Cornell Cooperative Extension (CCE) may provide SFMNP-relevant nutrition education materials and, if feasible, nutrition education activities at SFMNP check issuance sites and/or participating farmers markets. This is subject to availability of local funding. It is important that AAAs explore and coordinate provision of this service with a nutrition educator at the local Cooperative Extension office in order to maximize the educational benefits of this program. Some county-based CCE nutrition educators host pre-season planning meetings regarding the FMNP that include representatives from AAAs, WIC local agencies, and farmers market sponsors or managers.
2. AAA or other agency nutrition staff are encouraged to provide nutrition education information and activities using materials such as those provided by Cooperative Extension. Information should focus on the benefits of purchasing fresh fruits and vegetables available at the markets, and the proper selection and preparation of fresh produce.

## **Problems or Complaints Regarding Farmers Markets**

The Department of Agriculture and Markets staff visits the farmers markets participating in the SFMNP to check for compliance with program requirements. However, if you become aware of any problems or complaints the following steps should be taken:

1. Interview the recipient who reported the problem to determine the nature of the problem as specifically as possible (date, time, location). If an individual farmer at the farmers market is involved, try to obtain the name of the farm or farmer or location within the market where the problem occurred.
2. If possible, interview other recipients to determine whether there may be similar complaints to see if a pattern exists.
3. Contact the market sponsor or manager to report and resolve the problem. See <http://www.agmkt.state.ny.us/AP/CommunityFarmersMarkets.asp>
4. Also report the problem to LaVerne Gibson at (518) 486-2720. State the nature of the problem, the response you received from the market sponsor, and any suggestions you have to avoid the problem from happening again. Please do this whether or not you have resolved the problem yourself.
5. NYSOFA will contact the Department of Agriculture and Markets for their assistance, if necessary. The Department is in close communication with markets and farmers, and will follow up on reports.

### **Attachments**

- A: SFMNP Statement of Eligibility (NYSOFA English and Spanish)
- B: Sample Certificate of Distribution of Farmers Market Check Forms (FMC-1)
- C: Sample Farmers Market Check Program Issuance Certification (FMC-3)  
2011 Allocation Schedule by County

#### **PROGRAMS AFFECTED:**

- |                                      |  |  |
|--------------------------------------|--|--|
| <input type="checkbox"/> Title III-B | <input type="checkbox"/> Title III-C-1 | <input type="checkbox"/> Title III-C-2 |
| <input type="checkbox"/> Title III-D | <input type="checkbox"/> Title III-E   | <input type="checkbox"/> Title III-F   |
| <input type="checkbox"/> CSE         | <input type="checkbox"/> SNAP          |  |
| <input type="checkbox"/> Energy      | <input type="checkbox"/> EISEP         | <input type="checkbox"/> Cash-in-Lieu  |
| <input type="checkbox"/> Title V     | <input type="checkbox"/> HIICAP        |  |
| <input type="checkbox"/> LTCOP       | <input type="checkbox"/> Other:        |  |

#### **CONTACT PERSON:**

LaVerne Gibson

**TELEPHONE:** (518) 486-2720

**SENIOR FARMERS MARKET NUTRITION PROGRAM (SFMNP)  
2011 Statement of Eligibility**

**I. I am:**

- **60 years of age or older; AND**
- **My monthly income is at or below**  
 \$1,678/month for a one-person household,  
 \$2,267/month for a two-person household,  
 \$2,856/month for a 3-person household;  
**OR**
- **I currently receive or am eligible to receive SSI, public assistance, or Section 8 housing subsidy;**

**II. Also, I have not received Farmers Market checks from any other location.**

I have been advised of my rights and obligations under the SFMNP. I certify that the information I have provided for my eligibility determination is correct, to the best of my knowledge. This certification form is being submitted in connection with the receipt of Federal assistance. Program officials may verify information on this form. I understand that intentionally making a false or misleading statement or intentionally misrepresenting, concealing, or withholding facts may result in paying the State agency, in cash, the value of the food benefits improperly issued to me and may subject me to civil or criminal prosecution under State and Federal law.

Standards for eligibility and participation in the SFMNP are the same for everyone, regardless of race, color, national origin, age, disability, or sex.

I understand that I may appeal any decision made by the local agency regarding my eligibility for the SFMNP.

**III. Please complete the following chart. These answers are optional but, if not completed, the interviewer may have to record them by observation. This information will not affect your eligibility.**

<b>Hispanic or Latino?</b>		<b>Enter Y (Yes) or N (No) for each race*</b>				
<b>Yes</b>	<b>No</b>	<b>I</b>	<b>A</b>	<b>B</b>	<b>P</b>	<b>W</b>

\*Race/Ethnic codes: **I** – Native American or Alaskan Native, **A** – Asian, **B** – Black or African American, **P** – Native Hawaiian or Pacific islander, **W** - White

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**PROGRAMA DE CUPONES DE MERCADO DE AGRICULTORES  
Declaración de Elegibilidad Para el año 2011**

**Certifico que yo:**

- **Tengo 60 años de edad o mayor;**        **y**
- **Mis ingresos mensuales están en o debajo**  
     \$1,678/mes para una casa de una persona,  
     \$2,267/mes para una casa de dos-personas,  
     \$2,856/mes para una casa de tres personas  
     **O**
- **Actualmente recibo, o soy elegible para recibir, Seguridad de Ingreso Suplementario (SSI), asistencia publica, o domicilio de subsidio de la sección 8(Section 8);**

**No he recibido cupones de mercado de agricultores de ningun otro programa.**

He sido advertido sobre mis derechos y obligaciones bajo PROGRAMA DE CUPONES DE MERCADO DE AGRICULTORES . Certifico que la información que he proveído para la determinación de mi elegibilidad es correcta, según mi conocimiento. Este formulario de certificación está siendo remitido en conección con el recibo de asistencia Federal. Oficiales del programa pueden verificar información en este formulario. Entiendo que hacer falsas o engañosas declaraciones intencionalmente, o misrepresentar o encubrir hechos intencionalmente puede resultar en pagarle a la agencia de Estado, en efectivo, el valor de los beneficios alimenticios que fueron impropriadamente entregados a mí y puedo ser sometido a prosecución civil o criminal bajo la ley del Estado y Federal.

Estándares para elegibilidad y participación en el PROGRAMA DE CUPONES DE MERCADO DE AGRICULTORES son los mismos para todos, sin importar la raza, color, origen nacional, edad, incapacidad, o sexo. Entiendo que puedo apelar cualquier decisión hecha por la agencia local con respecto a mi elegibilidad para el PROGRAMA DE CUPONES DE MERCADO DE AGRICULTORES.

Por favor completa la forma siquiente. Esta informacón es voluntaria de su parte; sin embargo, si no las contesta, el entrevistador las contestará basándose en las observaciones que él/ella haga. Sus respuestas no afectarán su habilitacióp para recibir beneficios.

<b>Hispano o Latino?</b>		<b>Indique S (SI) o N (No) para cade código de raza *</b>				
<b>Si</b>	<b>No</b>	<b>I</b>	<b>A</b>	<b>B</b>	<b>P</b>	<b>W</b>

**\*Codigos de Raza/Etnia: I – Indigena Norte Americano o Nativo de Alaska, A – Asiático, B – Negro o Afro-Americano, P – Nativo de Hawai o Islas del Pacifico, W - Blanco**

\_\_\_\_\_

**Firma**

\_\_\_\_\_

**Fecha**

## CERTIFICATION OF DISTRIBUTION OF FARMERS MARKET CHECKS

THIS CERTIFIES THAT THE FOLLOWING CHECK BOOKLETS HAVE BEEN  
RECEIVED FOR DISTRIBUTION TO ELIGIBLE RECIPIENTS AT -50600  
CHAUTAUQUA CO OFFICE FOR THE AGING  
REBECCA BLUM  
7 NORTH ERIE ST.  
MAYVILLE NY 14757

BOOKLET NUMBER	FIRST CHECK	LAST CHECK	RECEIVED?
190025401	190025401	190025405	Y N
190025406	190025406	190025410	Y N
190025411	190025411	190025415	Y N
190025416	190025416	190025420	Y N
190025421	190025421	190025425	Y N
190025426	190025426	190025430	Y N
190025431	190025431	190025435	Y N
190025436	190025436	190025440	Y N
190025441	190025441	190025445	Y N
190025446	190025446	190025450	Y N
190025451	190025451	190025455	Y N
190025456	190025456	190025460	Y N
190025461	190025461	190025465	Y N
190025466	190025466	190025470	Y N
190025471	190025471	190025475	Y N
190025476	190025476	190025480	Y N
190025481	190025481	190025485	Y N
190025486	190025486	190025490	Y N
190025491	190025491	190025495	Y N
190025496	190025496	190025500	Y N
190025501	190025501	190025505	Y N
190025506	190025506	190025510	Y N
190025511	190025511	190025515	Y N
190025516	190025516	190025520	Y N
190025521	190025521	190025525	Y N
190025526	190025526	190025530	Y N
190025531	190025531	190025535	Y N
190025536	190025536	190025540	Y N
190025541	190025541	190025545	Y N
190025546	190025546	190025550	Y N
190025551	190025551	190025555	Y N
190025556	190025556	190025560	Y N
190025561	190025561	190025565	Y N
190025566	190025566	190025570	Y N
190025571	190025571	190025575	Y N
190025576	190025576	190025580	Y N
190025581	190025581	190025585	Y N
190025586	190025586	190025590	Y N
190025591	190025591	190025595	Y N
190025596	190025596	190025600	Y N

MH

M OFFICER

6/13/11

DATE SENT

Rebecca Blum

ISSUING AGENT

6/16/11

DATE RECEIVED



**NEW YORK STATE OFFICE FOR THE AGING  
FARMERS MARKET NUTRITION PROGRAM**

**COUPON BOOK ALLOCATION SCHEDULE SFY 2011-12**

<u>Area Agency</u>	<u>Total SNAP Award</u>	<u>Coupon Book Allocation</u>	<u>Sets of 20 books</u>	<u>Dollar Value</u>
Albany	\$475,664	1,500	75	\$30,000
Allegany	202,768	640	32	12,800
Broome	263,774	840	42	16,800
Cattaraugus	212,678	680	34	13,600
Cayuga	209,885	660	33	13,200
Chautauqua	255,072	800	40	16,000
Chemung	214,988	680	34	13,600
Chenango	202,811	640	32	12,800
Clinton	205,773	720	36	14,400
Columbia	207,143	740	37	14,800
Cortland	201,475	720	36	14,400
Delaware	204,383	560	28	11,200
Dutchess	264,382	760	38	15,200
Erie	1,097,257	3,380	169	67,600
Essex	201,595	640	32	12,800
Franklin	204,918	640	32	12,800
Fulton	206,847	660	33	13,200
Genesee	203,771	640	32	12,800
Greene	203,172	640	32	12,800
Herkimer	210,423	660	33	13,200
Jefferson	212,930	680	34	13,600
Lewis	140,373	440	22	8,800
Livingston	143,969	460	23	9,200
Madison	203,859	640	32	12,800
Monroe	590,476	1,860	93	37,200
Montgomery	208,028	660	33	13,200
Nassau	1,050,291	2,600	130	52,000
Niagara	267,783	120	6	2,400
Oneida	471,065	760	38	15,200
Onondaga	500,131	1,980	99	39,600
Ontario	208,031	1,060	53	21,200
Orange	464,433	1,860	93	37,200
Orleans	199,668	620	31	12,400
Oswego	213,585	680	34	13,600
Otsego	206,202	640	32	12,800
Putnam	143,780	500	25	10,000
Rensselaer	250,562	820	41	16,400
Rockland	258,836	860	43	17,200
St Lawrence	217,578	680	34	13,600
Saratoga	215,833	680	34	13,600
Schenectady	251,524	800	40	16,000
Schoharie	141,268	320	16	6,400
Schuyler	137,893	320	16	6,400
Seneca	141,162	320	16	6,400
Steuben	215,483	740	37	14,800
Suffolk	974,746	3,140	157	62,800
Sullivan	210,011	720	36	14,400
Tioga	142,405	500	25	10,000
Tompkins	203,762	700	35	14,000
Ulster	254,547	860	43	17,200
Warren/Hamilton	205,824	640	32	12,800
Washington	204,145	640	32	12,800
Wayne	208,165	660	33	13,200
Westchester	1,040,546	3,560	178	71,200
Wyoming	142,145	720	36	14,400
Yates	140,137	720	36	14,400
New York City	10,758,592	33,900	1,695	678,000
Seneca Nation	68,711	220	11	4,400
St Regis Mohaw	68,742	220	11	4,400
<b>Total</b>	<b>\$27,126,000</b>	<b>85,500</b>	<b>4,275</b>	<b>\$1,710,000</b>